

LEAF Executive Committee  
Tuesday, May 2, 2023

Executive Committee Members: Diane Moeller (Pres), Charlie Eisenreich (VP), Sara Martini (Secretary), Loir Johnson (Admin Asst), Bruce Mohs (Past Pres.), Tim Beck (Treas.) and Bruce Hentges (Ex. Director)

The LEAF Executive Committee met on Tuesday, May 2, 2023. Members present included ***Diane Moeller, Charlie Eisenreich, Lori Johnson, Bruce Mohs, and Bruce Hentges.***

The following topics were discussed:

**Announcements:**

Bruce Hentges reported the following:

- The PAKRAT bus will be visiting the spring family events at elementary schools. It was at Oak Hill of Monday. Sara has prepared a summertime bus schedule which is being shared with parents at these events.
- While the District has taken over paying a stipend to staff that ride the summertime bus, over the years there has been no change in the \$400 stipend. LEAF will pay an additional \$200 stipend to the six staff supervisors on the summertime PAKRAT bus and will take the funds from the PAKRAT grants we have received as it is an appropriate expense to run the summertime program.
- At the fall Learning Renaissance, a “firetruck ride to school” is auctioned. It was purchased by Mike Podawiltz and Diana Murphy-Podawiltz. The ride will be for two Oak Hill elementary students and will occur on May 16.
- Sara Martini and Melissa Hanzsek-Brill are working with Ahmet Simsar from SCSU on an extensive research project regarding the impact of the PAKRAT/PAKCAT programs. The initial report on the study won’t happen until later this fall.

**Review of Minutes of April 11, 2023 Meeting**

- The minutes were reviewed by members with no questions.

**Budget & Finance Committee**

The budget & Finance committee will meet on Thursday, May 4. The agenda will focus on the 2022 IRS Form 990. Beca Tse and Katie New from Bergan/KDV will join the committee to review the 990. The approved 990 will be sent to the board of directors members via email for approval as it must be sent to the IRS by May 15. Bruce reviewed the “Key Financial Items” spreadsheet, which lists important summary items from the LEAF 990 since the 2008 fiscal year. This report indicates that LEAF’s “efficiency ratio” in 2022 was 81.1%. The MN Charities Review Council recommends an efficiency ratio between 65-90%, so LEAF is doing well!

**Grants as of March 31, 2023**

The committee reviewed the list of grants made by LEAF during the 1<sup>st</sup> quarter of 2023. The grants total \$64,694.

**Apollo Scoreboard**

The committee reviewed the request by Apollo for a donation to support the purchase of a new scoreboard for the Apollo stadium. After much discussion, the executive committee voted to approve a contingency grant of \$1,000 in support of the scoreboard. This recommendation will be given to the full board for discussion at our May board of directors meeting. Justification for the grant includes:

- The Apollo administration has requested a donation to help pay for the scoreboard.
- The executive committee decided that it should be considered as a ***contingency grant*** request, since it was outside of the normal grant process.

- Although it will create an overdraft of our contingency grant budget, we have overdrawn that budget occasionally in past years for worthy causes. The contingency grant will not directly impact other 2023 or 2024 LEAF grants.
- Although the executive committee would like to have given a larger grant, the fact that this donation does not directly impact program opportunities for students and the fact that the market return for LEAF funds has been dramatically lower in the past year, makes it difficult for the executive committee to justify a larger grant – without significantly impacting LEAF’s ability to support activities program grants in the future.
- LEAF has asked for a cost-estimate for ongoing advertising on Apollo and Tech digital media. It is our intention to review such an estimate and to determine the extent of our ability to advertise on digital media while supporting the various activities programs.
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### **Bergan/KDV Assessment**

Bruce reported that Bergan/KDV have completed their assessment of LEAF financial processes. A meeting is being set up within the next or two to review their report and determine how LEAF will handle financial reporting in the future.

### **Dancing With Our Stars**

Charlie and Bruce Mohs are contacting the Rox Baseball Program to see if arrangements can be made to have Ayan and Jesus perform at a Rox game. If so, we will have cards printed that will include a picture of Ayan and Jesus on one side and a QR code on the backside, which will be passed out to attendees at the game who will be encouraged to give in support of their efforts. Bruce also discussed steps being taken by the LEAF PR committee in support of Ayan and Jesus and their fundraising effort for the Activities Participation Fund.

### **Grants Committee**

The Fall Grant Cycle applications opened on May 1. The application process has been shared with all staff of District 742 through the Communications Office. The committee quickly reviewed the funds that will be available for the fall round of grants.

### **Committees**

The executive team reviewed the Ad Hoc Committee on LEAF Events, the Ad Hoc Committee for selection of LEAF Distinguished Alumni Recognitions, and the Learning Renaissance Committee progress. More work is needed with these committees, and it is hoped that meetings will begin in the near future.

**Next Executive Committee Meeting:** Tuesday, June 6 at 2:30 p.m.

*Minutes submitted by Bruce Hentges*

**LEAF Mission:** The District 742 Local Education & Activities Foundation (LEAF) promotes and enhances *excellence and opportunity* in our public schools and secures supplemental funding for academics, activities, arts, athletics, and student support services.