

Ex Board Meeting Minutes

October 6, 2022, at 2:00 p.m.

Members in attendance: Lori J., Bruce H., Bruce M., Peggy C. and Sara M.

1. Call to Order and Review of Executive Committee Meeting Minutes of August 9, 2022 (Bruce Mohs)
Meeting was called to order at 2:05pm. Bruce H. reviewed the minutes from our last meeting.
2. Additions to Agenda from Executive Committee members
There were no additions to the agenda.
3. Financials
 - Fundraising Report for month of September 2022. (Bruce Hentges)
 - September Profit & Loss Statement & Balance Sheet (Tim Beck or Bruce Hentges)Bruce H. shared the monthly fundraising report. There was not much to share this month. It's a slow time of year. Some funds came in for PAKRAT, PAKCAT and the homeless fund. The funds from the Tech and Apollo golf tournaments should be on the fundraising report by next month. Tim will meet with Bruce next week to complete the September profit and loss statement and the balance sheet.
4. Night of the Stars 2023
 - Friday/Saturday, February 10 & 11
 - At Tech HSBruce H. met with a rep from the high schools about the Night of the Stars. They are all interested helping with the production. The dates have been set for February 10th and 11th.
5. Strategic Plan developments
 - Survey of stakeholders
 - Meeting with Jon Ruis on Wednesday, October 12
 - Meeting dates: Thursday, October 20 & Thursday, October 27 from 4:00 – 8:00 p.m. at Quarryview
 - Approval of purchase of light dinner
 - Subway?? Short Stop??

We sent surveys out to 100 stakeholders. 30 have been returned. 60% of those are from donors. Bruce will send out an email reminder to the stakeholders to complete the survey next week. 12 to 15 people have committed to the meeting dates above. Jon suggested we keep it under 20 people. Bruce H. will send out the planning meeting dates to the executive committee. Lori made a motion to purchase dinner from Subway for the evening meetings. Peggy seconded the motion.

6. Learning Renaissance
 - Updates:
 - Attendance estimate: 140?

There was a meeting this morning at 11:00am to finalize the details for the Learning Renaissance event on Oct. 16th. Peggy will draw the 2 top shelf bottles of wine which Bruce will announce at the event. Members of the Learning Renaissance committee will be greeters and direct people to the registration table. Bruce H. shared the list of tickets sold. He needs to give the number of people we are expecting to Cafe Renaissance by Monday.

7. Adopt a Classroom

- Updates: \$38,000+ donated to date

Bruce and Bruce drew names for the Adopt a Classroom grants that were not assigned. Bruce H. sent each recipient an email letting them know. He also sent them to [Abigail Peine](#) at the District office who also emails the staff to let them know how to spend the funds.

8. Grants Committee (Peggy)

- Updates
- Committee meetings: *Tuesday morning for Activities*. October 18 for Academic Grant

Peggy informed us that the activities grant meeting took place on Tuesday. There were 9 applications. They were all approved and there was money remaining. The remaining \$4,580 will be put in the participation fund.

There were 30 academic grants submitted totaling \$30,507.00. 41% of the grants will be given out based on the funds available. The academic grant committee meets on Oct. 18th. All grants will need to be approved by the full board on Oct. 25th.

9. Annual Meeting?

- Date, Location, etc

We need to start thinking about a date and awards at our November executive board meeting. Feb. 27th as the target date? Peggy C. will check on the Country Club. Bruce H. will send out a list of past recipients of our LEAF awards to board members so we can start thinking about award winners for this year.

10. Central MN Ed Foundation Leaders Meeting

- Grants Process

Nothing new to report.

11. Tech scoreboard advertising??

- Free with Program Ad for Football?

Nothing new to report.

12. Principles & Practices for Nonprofit Excellence (Bruce Hentges/Executive Committee)

- Review of October discussion/survey on “Governance”
- Tim will take #2 & #3
 - 1) ~~Governance (Bruce)~~
 - 2) ~~Transparency & Accountability (Tim)~~
 - 3) ~~Financial Management (Tim)~~
 - 4) ~~Fundraising (Bruce)~~
 - 5) ~~Evaluation (Bruce)~~
 - 6) ~~Planning~~ **Strategic Planning Process**
 - 7) Civic Engagement and Public Policy (Peggy)
 - 8) Strategic Alliances (Bruce Mohs)
 - 9) Human Resources
 - 10) Volunteer Management
 - 11) Leadership and Organizational Culture (Peggy)

Nothing new to report.

13. Future Events Committee (Bruce Hentges)

- After Strategic Plan?

Nothing new to report.

14. 2022 Executive Committee and Board of Directors Meeting Dates

Executive Committee

Board of Director

October 24

November 1

December 6

December 19

15. Tentative agenda for October 24 Board of Directors meeting (See below)

16. Next Executive Committee Meeting: **November 1st, 2022 at 2:30**