

LEAF Exec Committee Notes

Thursday, October 1, 2018

LEAF Office

The meeting was called to order by Chair Elizabeth R. at 8:05

Members Present: Elizabeth Reisinger, Tim Beck, Peggy Carlson, Pat Krueger, Bruce Hentges

Executive Committee Meeting Notes from September, 2018 were accepted

Board meeting schedule/time

Reminders will be sent to board members. The possibility of a time change will also be added to discussion at the meeting.

Financials

- Fundraising Report for September 2018
Adopt A Classroom and Apollo Football raffle have been added in. Bruce noted that the endowment will likely pass the 1.4 million mark this quarter.
- September Profit & Loss Statement & Balance Sheet
Tim and Bruce will be working on the reports later today

Internal Audit

- The audit report and recommendations will be on the agenda for the board meeting.
- Tim will be ready for a review of the handbook at the board meeting.
- Bruce is still checking on a possible legal consultant. It was suggested that the Community Foundation may have someone who we could call on if the need arises. Bruce will check on that as well.
- The full audit report may be provided at the board meeting. Laura F is completing some fieldwork. Unclaimed checks will be reviewed for the required report to the state November 1.

Concerns expressed regarding list of adopt A classroom donors

A table providing the exact amounts donated by each source was included on the website, and this was a cause for concern for some donors. That has been removed and will generally not be a future practice.

Contingency Request from Talahi (John Bowdan/Ruth Johnson)

A request for \$500 for the Young Scholars Program for a field trip to Ft Snelling. This activity may verge on academic, but it is an extra that needs support for planning, so the committee agreed to use contingency funds to assist.

Contingency Request from District Music Program

The schools are in need of more instruments to support children who cannot purchase or rent with family finances. A program to support donations may be supported as coordinated by a staff member. More information will be sought.

It Only Takes One Yes. A book by Habso Mohamud (2011 Apollo grad) UNESCO

This is a book that was written by a former 742 student, and reflects on the experience of Somali immigrants. The committee recommended that PAKRAT

funds could be used to purchase two copies for each elementary school. We should get a look at the book and costs before deciding.

Activity Fee Support

A group from South is working to raise money to specifically assist students who cannot afford activities fees. This is something the new LEAF Fund is not taking on. The group would like to use LEAF as the fiscal agent for this endeavor. The committee was supportive; more information may be coming.

LEAF Annual Meeting/Report to the Community

Monday, Feb 11, 2019 - Country Club Reserved!
It is time to begin thinking about award winners.

Nomination Committee

Two vacancies are the result of resignations and should be filled. The board will be asked to provide suggestions for consideration, and the current list will be consulted.

What's Going On? Events Updates

- A. Adopt a Classroom fund drive – winding down but still bringing in donations
- B. Learning Renaissance – November 4 – committee working.

Web page:

A demonstration of Foundant is scheduled. The annual fee will be \$1500, and that is considered quite reasonable for full service.

Update from PR Committee

The Fall Fund Drive is next up.

The meeting adjourned at app 9:50

Next Executive Committee Meeting: **Friday, November 2, 2018** at Noon.

Respectfully Submitted
Pat Krueger