

LEAF Annual Activities and Events Time Line

<u>Activity / Event</u>	<u>Due Date</u>	<u>Start Preparations</u>
Board Annual Meeting/ Appreciation Reception	February	January
Update LEAF online Board Handbook	July	Ongoing
Night of the Stars	Feb	September
Grant Cycle II	March 1	February
Review Legacy Fund Agreements	July	June/July
Apollo Golf Tournament	July	Early Spring
Tech Golf Tournament	August	May/June
Adopt a Classroom Project	August	May/June
Kick-off Luncheon	mid-August	April
Annual Academic Fund Event “Learning Renaissance”	October/November	April/May
Major Annual Fundraising Campaign	October	June
Grant Cycle I	October 1	September
Annual Report	February	November
Nominating Committee	January Board Meeting	November
Board Annual Review & Strategic Planning Meeting	October	July