

Ex Board Topics: Meeting Minutes

March 12, 2024, at 2:00 p.m.

Members in attendance: Diane M., Bruce H., Sara M., Lori J. and Sharon

1. Call to Order and Review of Executive Committee Meeting Minutes of February 6, 2024

The meeting was called to order by Diane at 2:04pm.

2. Additions to Agenda from Executive Committee members and/or “Good News”

- CDBG proposal presentation to City Planning Commission on February 21st: Bruce submitted a proposal and presented it to the CDBG. LEAF asked for \$15,000.00 for the homeless fund.
- Review of Annual Meeting – Changes?? Everyone thought it went well and that we would like to keep doing it at the Country Club.
- Annual Report to School Board: Wednesday, March 20
- Sports Physicals Meeting with CentraCare: Friday, March 22 at 2:30 p.m. - We have an agreement with Minser Chiropractic to do physicals for our students for \$49.00. Next Friday, Bruce has a meeting with Centracare about doing the physicals for our students and maybe for free.
- Our executive committee meetings will switch to 4:00pm meetings instead of 2:00pm meetings moving forward.
- The Girls Crush Lacrosse team asked for LEAF to support ads in their programs. Sara M. made a motion to eliminate LEAF purchasing ads in programs. We decided to table the motion until a later date.

3. Financials

- Fundraising Report for February 2024.
- New Treasurer – Rob Voshell
- P & L Statement and Balance Sheet (from Sharon Botz/Rob Voshell)

We will no longer be doing a fundraising report. It will be rolled into the profit and loss statement. Bruce shared the P & L statement for Feb. 2024. Bruce and Sharon explained the new layout of the P & L statement. Bruce also shared the balance sheet.

4. Possible (Early) Fall 2024 Fundraiser: “Kicks for Homeless Students” (Karate Students)

- Sharon Botz will explain

Sharon has an idea for a fundraiser to support the homeless fund. It would be called “Kicks for Homeless Students”. The St. Cloud and Sartell Schools of Karate would host a 2 to 3 hour event with groups of 10 students competing at a time.. The goal would be for students to do 100,000 kicks. The fundraiser could be held at the mall or at Scheels. The karate students would take pledges, and we could send our donors notices to sponsor the event as well. We would plan to host this event in late summer or early fall of 2024.. Lori made a motion to move forward with planning this event. Sara seconded the motion. Everyone voted in favor.

5. Tech Digital Scoreboard: This would benefit the entire activities program at Tech. We would need to anticipate Apollo asking for the same support. Diane would like to negotiate for 3 years instead of 2 years of free advertising for LEAF. Bruce sees it as a major impact on the Tech activities program and would get LEAF on all digital boards for 3 years. We could use our endowed funds for this expense. Lori made a motion that the executive board supports donating \$10,000 for three years of advertising on Tech’s digital board and wants to bring it forward to the full board. Sara seconded the motion. Everyone voted in favor.

5. Spring Grant process update

- Grants Committee Meeting: Thursday, March 14
- Approval at March 18 Board of Directors meeting

The grant committee will be granting \$26,000 during this spring round of grants. The grant committee is meeting on Thursday to approve grants.

6. Executive Director Succession Discussion (Diane Moeller)
 - Update of Process
 - Interviews: Thursday, March 14 & Friday, March 15
 - Recommendation to board of directors by ?????
 - Purchase of a LEAF Cell Phone or Number?
 - New executive director email: execdir@leaf742.org

Diane reported that we have six applicants, but two will probably not make it through the screening process. The committee will be interviewing on Thursday and Friday of this week. Diane would like to have a commitment for a new director to bring it to the full board on Monday. Diane and Lori will be screening the candidates after this meeting.

7. Current Status of Flow-Through Funds - We did not discuss.
8. Social Media Plan (Lori Johnson) - This is a continued discussion. We did not discuss.
 - How to best use Webpage, Facebook, Instagram, Twitter, etc??
 - Lori Johnson and Valerie Raiter taking the lead – with Paul Shoemaker

Diane mentioned holding an event to celebrate Bruce's retirement and making it into a fundraiser to start a legacy fund in his honor. Diane will bring this forward at the full board meeting on Monday.

9. **2024 Executive Committee and Board of Directors Meetings**

| <u>Executive Committee</u> | <u>Board of Directors</u> |
|----------------------------|---------------------------|
| | March 18 |
| April 2 | |
| May 6 | May 20 |
| June 4 | |
| July 9 | |
| August 6 | August 19 |
| September 3 | |
| October 1 | October 21 |
| November 5 | |
| December 3 | December 16 |

10. Next Executive Committee Meeting: **April 2 at 4:00pm**

The meeting was adjourned at 2:55pm.

LEAF Board of Directors Meeting

Monday, March 18, 2024

4:00 p.m. – In-person, With Zoom Option!

1. Call to Order and Additions to the agenda (President Moeller)
2. Good News and Thank Yous (Bruce Hentges)
 - Welcome new members: Sharon Botz, Beth Fenstad, Rene Knippel, and Chris Weathersby
 - Annual Meeting
3. Consent Agenda:
 - Approval of Board of Directors meeting minutes as posted on web page for December 18, 2023
 - Approval of March 12 Executive Committee Minutes -as posted online.
 - Approval of bill payments for February 2024
 - **Action Requested:** Approval of the Consent Agenda
4. Financial Reports (Tim Beck & Bruce Hentges)
 - Feb 2024 Fundraising Report
 - Feb 2024 Profit and Loss Statement
 - Feb 2024 Balance Sheet
 - **Action Requested:** Approval of Treasurer's Report
5. Grants Committee Report and Recommendations (Peggy Carlson)
 - LEAF Grants for 2024 – Bruce
 - Music Matters/Dahlgren Legacy Fund Grants for 2024
 - The LEAF grants committee meeting and recommendations on Thursday, March 14 - Peggy
 - Cycle I Academic and Activities Grant Recommendations - Peggy
 - **Action Requested:** Approval of spring 2024 endowed and restricted fund grants
6. Board of Directors Issues (Bruce Hentges)
 - Conflict of Interest Form
 - Committee assignment: Please volunteer for at least one committee (See previously sent Standing and Even committee sheets)
 - Committee Needs
 - Social Media
 - Learning Renaissance Committee
 - LEAF 742 Distinguished Alumni (**Ad Hoc**)
 - LEAF Events Review & Recommendation (**Ad Hoc**)– report by Sept 1)

7. **2024 Executive Committee and Board of Directors Meetings**

Executive Committee

April 2
May 6
June 4
July 9
August 6
September 3

Board of Directors

March 18

May 20

August 19

October 1
November 5
December 3

October 21
December 16

8. **Upcoming Events**

- Learning Renaissance Committee: First meeting in April?
- Apollo and Tech Golf Scrambles: Dates TB Announced