

## **Ex Board Topics:**

**February 6, 2024, at 2:30 p.m.**

Members in attendance: Bruce H., Diane M., Charlie E., Lori J., and Sara M.

### **1. Call to Order and Review of Executive Committee Meeting Minutes of January 4, 2024**

***Meeting was called to order at 2:32pm. There are no meeting minutes to share from January. Sara was not at the January meeting and Lori J. hasn't submitted them yet.***

### **2. Additions to Agenda from Executive Committee members and/or "Good News"**

- Lu Interactive Playground Project (YouTube/Summary sent via previous email)
- PAKRAT/PAKCAT United Way Grants

***The goal is to raise \$65,000.00 with the Lu Interactive Playground project at Madison. LEAF is serving as the fiscal agent for this pilot project. The executive committee decided that LEAF would donate the last \$5,000.00 to fund this project. All executive board members voted in favor of donating the final \$5,000.00 to support this project. Bruce will ask the full board of directors for a vote in support of this grant.***

***Bruce shared the history of the PAKRAT/PAKCAT United Way grants. Bruce and Sara will be giving a PowerPoint presentation to the United Way on Thursday, Feb. 8th in hopes of receiving another \$15,000.00 to keep expanding PAKCAT in kindergarten around the district and to host family engagement activities for family nights in every elementary school.***

### **3. Financials**

- Fundraising Report for January 2024.
- Q4 CMCF Reports
- P & L Statement and Balance Sheet (from Sharon Botz)
- New Treasurer – Rob Voshell
- Payment for Bookkeeper?

***Bruce sent out the fundraising report and the 4th quarter CMCF reports ahead of time. No one had any questions about them. Sharon Botz has been working on our profit and loss statement and balance sheet. Bruce H. shared them with us. We will need to adjust our budget to reflect the higher professional fees. Bruce also shared the statement of financial position. Our net assets are \$2,271,822.00 as of Dec. 31st, 2023. Rob Voshell will become our official treasurer and will attend executive board and full board meetings.***

***Sharon Botz submitted her first time card and requested \$23.00 an hour. Bruce would like to pay her \$30.00 an hour. That is what Lori J. is paid and previous people working for LEAF have been paid. Lori made a motion to pay Sharon Botz \$30.00 an hour. Charlie seconded the motion. Everyone voted in favor.***

### **4. Update: Nominees for Board of Directors**

- Sharon Botz – Accounting/Financial
- Beth Fenstad – Teaching/District experience
- Rene Knippel - Marketing
- ??? - Financial Planning
- Chris Weathersby – Lincoln Center/Representation of disadvantaged students

***Bruce has been recruiting people for the board. He has been meeting with the people on the list above. One prospect is not sure if he will be able to become a board member. Bruce will inform the board when he here's back from this nominee. Charlie made a motion to approve the above nominees for the board of directors. Sara seconded the motion. Everyone voted in favor.***

### **5. Grant Formula for 2024**

***Bruce sent out the grant formula sheet to the executive committee and to Peggy Carlson. The grant deadline is Feb. 20th or 21st. Diane said she had spoken to Peggy and we only have three spring grant applications so far. Bruce will remind district activities directors of the opportunity and ask them to contact their coaches/advisors.***

6. Executive Director Succession Discussion
  - Update of Process – Reposted to MCN - \$50 (97 views)
  - Purchase of a LEAF Cell Phone or Number?
  - New executive director email: [execdir@leaf742.org](mailto:execdir@leaf742.org)

*Diane updated that she has received a few applicants so far.*

7. Spring Fundraiser??? Music Matters?? Homeless Fund?

*We have historically run a spring fundraiser. We didn't run one last year. We have \$21,000.00 left in our homeless fund. We have applied for an additional \$15,000.00 grant. The district did get a grant that will also help to support the homeless, so LEAF is not spending as much. The Music Matters fund and the Al Dalhgren grant funds are currently at about \$112,000.00. That could be another thing we could do a fundraiser for. We decided to skip a spring fundraiser for this year since we will be in a transition year with a new director coming on board.*

8. Annual Meeting/Report to the Community/Awards Reception
  - Invitations sent, CC reserved, plaques ordered
  - Review Event Plan/Process
  - Awards: Feb 26
    - Volunteer, Ayan Omar & Jesus Sandoval. Abby Peine
    - Charitable Giving:
      - Jay Portz, J. A. Wedum (Organizations)
      - David Krueger Family and Retired Educators: (Individual)
    - Coaching/Advising: Linda Voigt
    - Instructional/Academic Excellence: VEX Robotics Program and Advisors
    - Lifetime Service: Bruce Mohs
    - LEAF742Distinguished Alumni Award: Barclay Carrier & Pat Kruchten
  - Review agenda
  - Review PowerPoint Presentation

*We will ask board members to arrive at 4:45 to get guests. Bruce shared the event plan. The invitations have been sent, the Country Club is reserved, the plaques are ordered and everything should be ready to go.*

Social Media Plan (Lori Johnson)

- How to best use Webpage, Facebook, Instagram, Twitter, etc??
- Lori Johnson and Valerie Raiter taking the lead – with Paul Shoemaker

There was nothing new to update.

## 9. 2024 Executive Committee and Board of Directors Meetings

<u>Executive Committee</u>	<u>Board of Directors</u>
	February 26 – Annual Meeting
March 12th	March 18
April 2	
May 6	May 20
June 4	
July 9	
August 6	August 19
September 3	
October 1	October 21
November 5	
December 3	December 16

10. Next Executive Committee Meeting: **March 12th at 2:00**