

## LEAF Board of Directors Meeting

Monday, May 22, 2023

4:00 p.m.

Members in attendance: Bruce Hentges, Bruce Mohs, Charlie Eisenreich, Lori Johnson, Justin Skaalerud, Steve Schiller, Valerie Raiter, Chad Roggeman, Hani Jacobson, Brianna Inkster, Melissa Hanzsek-Brill, and Sara Martini

### 1. Call to Order and Additions to the agenda (Vice President Charlie Eisenreich)

Meeting was called to order at 4:01 by Charlie E. There were no additions to the agenda.

### 2. Good News and Thank Yous (Bruce Hentges)

Bruce H. shared that he and Sara Martini attended a meeting at the United Way this afternoon. Everyone who received a grant this year will receive another grant next year with only a 5% decrease in funding. We had received two \$15,000.00 grants this year from the United Way for PAKRAT and PAKCAT. In addition, District 742 has made a large investment in purchasing books for the PAKRAT/PAKCAT programs!

- Fire Truck Ride to Oak Hill for two students at Oak Hill was conducted on May 16 and was a great success! This ride is part of the auction at the annual LEAF Learning Renaissance.
- LEAF thanks Ayan Omar and Jesus Sandoval, two district administrators, for taking a step forward to support LEAF with Dancing With Our Stars Live. Hani Jacobson and Charlie Eisenreich will be their “promoters” at the June 12 event and will come dressed as chips and salsa. 😊
- Bruce H. shared that there has been a total change in our LEAF endowment fund of +\$61,147.23 this year, despite the fact that we have given out over \$50,000 in endowed fund grants since January 1st.

### 3. Consent Agenda:

- Approval of Directors meeting minutes as posted on web page for March 20, 2023
- Approval of May 2, 2023 Executive Committee Minutes -as posted online.
- Approval of bill payments for April 2023
- **Action Requested:** Approval of the Consent Agenda

Bruce M. made a motion to approve the consent agenda. Lori J. seconded it. Everyone voted in favor.

### 4. Financial Reports (Tim Beck & Bruce Hentges)

- April 2023 Fundraising Report
- April 2023 Profit and Loss Statement
- April 2023 Balance Sheet
- April Reconciliation Report
- **Action Requested:** Approval of Treasurer’s Report

LEAF has raised \$23,518.81 so far this year as shown on the fundraising report. LEAF has a net income of \$51,275.47 to date.

Steve made a motion to approve the treasurer’s report. Hani seconded it. Everyone voted in favor.

### 5. LEAF 990

- Review
- Comparison from 2008-2022

The board has already approved our 990 through an email vote because it needed to be filed by May 15<sup>th</sup>, 2023. Bruce H. shared the history of our efficiency rating. The Charities Review Council recommends an efficiency rating of between 65% and 90%. Ours was 81.1% for 2022 which is great.

### 6. ***Dancing With Our Stars Live!*** Ayan Omar and Jesus Sandoval

- a. LEAF Activities Participation Fund
- b. June 12 at CSB.

c. \$20,000 challenge grant

d. Please consider contributing via LEAF webpage. Please encourage others to contribute.

The money raised will go to LEAF for the participation fund. Ayan and Jesus received an anonymous \$20,000.00 challenge grant. ***Bruce H. is asking for all LEAF board members to contribute in some way.*** Please donate if you can and share the message on social media. At the June 11<sup>th</sup> Rox game, we will be handing out cards to promote Dancing With Our Stars. It's a 4:00 game if you can come to help hand out cards. We also have 2 big signs that have the QR code on them to donate. **Please email Charlie or Bruce H. if you can help with the Rox game and/or planning to attend the event on June 12<sup>th</sup>.** We could also have the signs at music and sporting events in the next 2 weeks at our schools. Also, maybe at Apollo and Tech's graduation?

## 7. By-Laws Change

- Review proposed amendment: Restricted Legacy Fund committees.

Bruce H., Chad R. and Diane M. met to discuss this, and Chad drafted a resolution. When the board wants to create a new committee, it can do so at a meeting. This gives the proper authority for the new committee. Chad also drafted a resolution for the new Music Matters committee.

Lori J. made a motion to amend the bylaws to include the resolution and Valerie seconded it. Everyone voted in favor.

Steve Made a motion to approve the resolution to add the Music Matters committee. Bruce M. seconded it. Everyone voted in favor.

## 8. 2023 LEAF Grants

- Review grants given as of March 31, 2023
- Fall Applications are open on LEAF webpage
- Action Requested: Approval of Spring 2023 Music Matters Restricted Fund Grant of \$5,475

The district will cover the costs of the substitute teacher. LEAF would be paying for transportation from the Music Matters fund.

Chad Made a motion to approve the Spring 2023 Music Matters restricted fund grant of \$5,475.00. Justin seconded it. Everyone voted in favor.

## 9. Board of Directors Issues (Bruce Hentges)

- Conflict of Interest Form
- Committee assignment: Please volunteer for at least one committee (See previously sent Standing and Even committee sheets)
- Committee Needs
  - Social Media
  - LEAF 742 Distinguished Alumni (Ad Hoc)
  - LEAF Events Review & Recommendation (Ad Hoc)– report by Sept 1)

Please made sure to submit the conflict of interest form to Bruce H. if you haven't already. Review the committee assignments to make sure you are on at least one committee. ***Please let Bruce H. know if you are willing to join the social media, distinguished alumni or events review and recommendation committees.***

## 10. Apollo Scoreboard Advertising/Digital Advertising at Apollo and Tech

The recommendation the executive board is bringing forward is a \$1,000.00 contingency grant for the Apollo scoreboard. The executive committee has also talked about the possibility of digital advertising at Apollo and Tech in the future. After considerable discussion in support of the motion to approve a \$1,000 contingency grant for the new Apollo stadium scoreboard, the motion was passed unanimously.

## 11. Strategic Plan Priorities – Next Steps???

The board decided that we needed to have a special meeting to discuss the strategic plan implementation. **That meeting will be on Monday, June 19 at 4:00 p.m.** Please let Bruce H. know if you can join us to discuss the implementation of the following strategic goals:

- Raise \$500,000 annually – Review LEAF Events?
  - Last Three years: **\$1,347,364.99 - \$449,121.66 Average**
  - **“Develop the LEAF Story”**
- Increase Donor Base to 500 annually
  - **“Develop the LEAF Story”**
- Increase Legacy Funds
  - **“Develop the LEAF Story”**
- Increase the number of kids impacted
  - **“Develop Baseline Data on LEAF Impact”**
- Develop Operationally
  - **“Committee to Investigate & Plan Staffing”**
  - Succession Planning

#### 12. Treasurer Position/Bergan/KDV Financial Assessment

- Update
- Possible online vote in June/July

Bruce reviewed the meeting with Bergan/KDV on May 17. Tim Beck and Bruce represented LEAF and received the assessment of LEAF’s financial policies and procedures. While Bergan/KDV was positive in its review of current practices, there are many areas where new technology can be used to improve our financial processes and “future proof” our organization, including updating our accounting software from Quickbooks to **Sage Interact**. Bergan/KDV has made a bid for providing services to help LEAF provide financial and treasurer services in the future. The LEAF executive committee will review their proposal and examine other options at our June meeting. The board may be asked to vote on a plan for financial services this summer via email. Please stay tuned!

#### 13. 2023 Executive Committee and Board of Directors Meeting Dates for 2023

##### Executive Committee

June 6

July 11

August 1

LEAF Board Summer Get-Together

September 5

October 3

November 7

December 5

##### Board of Directors

August 21

August 7 at 5:00 p.m.

October 30

December 18

#### 14. Upcoming Events

- **Dancing With Our Stars**
  - Monday, June 12
- **LEAF Learning Renaissance**
  - Date: TBD