

Ex Board Topics:

June 15, 2022, at 9:00 a.m.

Members in attendance: Bruce M., Bruce H., Lori, J. Tim B. Sara M., Peggy C., Sean R. (Intern)

1. Call to Order and Review of Executive Committee Meeting Minutes of May 3, 2022 (Bruce Mohs)
The meeting was called to order at 9:05 by Bruce M.
Bruce M. introduced Sean Reagan who will be interning with LEAF this summer.
2. Additions to Agenda from Executive Committee members
There were no additions to the agenda.
3. Financials
 - Fundraising Report for month of May 2022. (Bruce Hentges)
\$12,243.00 was raised this month including a \$5,000.00 donation from the Helgeson's. We also received the music matters fund money of \$78,390.21. \$9,025.00 came in for the homeless fundraiser. May was a good month for fundraising.
 - May Profit & Loss Statement & Balance Sheet (Tim Beck)
The academic fund looks high because it includes the Schnletter scholarship fund money and a \$10,000.00 gift for the Learning Renaissance. We discussed that 55% of Bruce H. time is spent on program services. The rest of the time is spent on fundraising and general management. His salary and benefits are divided out that way. Our investment income is down \$102,376.49 as of March 31st because of the bad stock market right now. Our net ordinary income for the year is \$82,424.36 which is very good.
4. Intern: Sean Reagan: June 14th-Aug. 19th, 2022
Sean will be interning this summer with LEAF four hours a day. Sean will study the 990's from various education foundations and compare them to LEAF's. He is also interested in literacy and would like to help on the PAKRAT bus. Tim and Peggy are both willing to meet with Sean and help him learn about the financials and the grant process. Lori will show him the Bloomerang program. Bruce H. is working on a contract for Sean. Peggy made a motion to pay Sean a stipend of \$1,000.00 for his summer work. Tim seconded the motion. It passed unanimously.
5. Homeless Student Services Fundraiser
 - \$50,000 goal: \$47,575 donated!
Bruce H. shared that we were very close to our goal thanks to the three challenge gift grants. Bruce H. is concerned about the number of large charges to this account to prevent eviction and for hotel costs. Bruce H. would like to call together the homeless committee before the beginning of the school year to discuss how these funds should be allocated because this fund will run out of money if we continue to have such large expenditures. Peggy agreed. Bruce M. added that he would like to add tutoring for these students during their family's time of crisis. Bruce H. said that the school district can and does provide tutoring for homeless students.
6. Music Matters Fund
 - \$78,390.21 Gift
 - Committee: Karen Kruse, Victoria Hedtke, Jessica Scherer, Gary Zwack, Peggy Carlson, Bruce Mohs, Adam Theisen, Bruce Hentges
We finally received the money for the music matters fund. The marching band donated 55% of their remaining money to LEAF. There is \$78,490.21 in the Music Matters fund. Bruce H. sent a thank you note. We will need to create a committee on how to use this money and the names above were suggested for this committee. The committee will need to set up the qualifications for the grants. Peggy would like to see a different grant application created for this music fund

and she would like it to be granted at a different time than the fall grant cycle. She would also like to have the Music Matters committee make the decisions on these grants instead of the regular grant committee.

7. PAKRAT Bus Repair: \$3,350.94

Natalie Ratha emailed Bruce to let him know that there were \$3,350.94 in repairs that needed to be made after the inspection. The money to fix the bus will be taken out of the PAKRAT fund. Bruce H. stated that some money could also be taken out of the PAKCAT fund to fix the bus if necessary, since the bus is also used for PAKCAT. Sara updated that the first week of the PAKRAT bus went great. The summer school sites had almost 100 students checking out at each site.

8. United Way

- PAKRAT/PAKCAT Grant: \$15,000
 - \$1,250/month beginning in July
- 21st Century Grant: \$15,000
 - \$5,000/month in June, July & August

We wrote this grant to improve the diversity in the books in our PAKRAT collection and for parent trainings. Melissa H.B. and Bruce H. met with Clarissa at the United Way to receive an additional \$15,000.00 for PAKRAT/PAKCAT for the 21st Century grant. Bruce H., Melissa and Sara will be meeting to discuss the allocation of the grant money.

9. Strategic Plan developments

- Jon Ruis Proposal

We are moving forward to create a strategic plan for LEAF. Bruce H. contacted two people to ask for a proposal to lead this project. One said they were too busy and the other didn't return Bruce's message. Bruce asked around and Jon Ruis was suggested. Jon got back to Bruce and sent Bruce his framework. Bruce shared the framework and his proposal. Example #2 is more in the price range that we had set aside for this project. Bruce is estimating that the charge for example #2 would be between \$5,000.00 and \$10,000.00. We would end up with a three-year plan of where LEAF is going. We did this last with Clear Path in 2012 and the cost was \$4,200.00. Bruce M. feels very strongly that we should go through with this strategic plan. Peggy is worried about spending \$10,000.00. She is fine with \$5,000-\$7,000.00 for this project. Bruce H. will contact Jon Ruis to get a firm price for his work.

10. Learning Renaissance

- Auctioneer – Bill Mohs
- Live Auction
- Wine Pull vs. Whiskey Tasting

Bruce M.'s brother, Bill, is a professional auctioneer and be our auctioneer at this event. The elementary music program is our fund-a-need for this event. The executive board decided that a whiskey tasting was not something they felt comfortable having at our Learning Renaissance event.

- Bruce Mohs, committee chair, will call a meeting of the LR committee before July 1.

11. LEAF Summer Newsletter

- The executive committee reviewed the draft summer newsletter. We decided that the paragraphs on Amazon Smile, Coborn's morerewords.com and Kohl's Cash could be sent through an email blast. Therefore, we will abbreviate the description of these on the newsletter.

12. Tami DeLand: Teacher Welcome Back on Tuesday, August 30.

- The executive committee decided that we will give away 4-\$250 “Adopt a Classroom” grants through a drawing at the Welcome Back celebration on August 30. We also have a bunch of LEAF pencils that we could hand out to those staff who visit our space at the event. It was mentioned that maybe a bottle of water could be included for those who stop by. There would be some additional challenges to providing water. We’ll discuss at our July meeting.

13. LEAF Board

- Bruce Mohs will visit with several staff who have not been attending LEAF board meetings to determine if they would prefer to move off the board at this time

14. Grant Committee (Peggy Carlson)

- Peggy announced that grant are beginning to come in for our fall grant cycle. She has 5 grants “in process”. Staff usually wait until near the due date to submit grant applications.

15. 2022 Executive Committee and Board of Directors Meeting Dates

Executive Committee

Board of Directors

July 12

August 15

August 2

September 6

October 4

October 24

November 1

December 6

December 19

16. Next Executive Committee Meeting: July 12, 2022 at 2:30 p.m.??????