

## LEAF Board of Directors Meeting

Monday, March 21, 2022

4:00 p.m. – Zoom Meeting

Members in attendance: Bruce H, Bruce M. Peggy C., Greta S., Bob F., Charlie E., Hani J., Chad R., Rob V., Abdi D., Andrea P., Brianna I., Justin S., Sara M.

Call to Order and Additions to the agenda (President Mohs)

Meeting called to order at 4:02 by Bruce M.

Additions to the agenda: Two items were added to the agenda

1. Report on homeless fundraiser
2. Letter of inquiry to the Initiative Foundation for a PAKRAT/PAKCAT grant

- Good News and Thank You's (Bruce Hentges)

Welcome to new board members by Bruce H.

LEAF delivered a cup of coffee to all bus drivers in the district to thank them for the job they are doing.

- Annual Meeting: Comments/Suggestions?

Bruce H. asked if there was anything anyone would like to see added to the LEAF annual report or to the annual meeting. Andrea P. asked about the cost of an in-person LEAF annual meeting. Bruce H. answered that the cost is between \$500.00-\$700.00 when the event is hosted in person.

Consent Agenda:

- A. Approval of Board of Directors meeting minutes as posted on web page for December 2021
- B. Approval of Executive Committee Minutes of January, February & March -as posted online.
- C. Approval of bill payments for February 2022
- D. **Action Requested:** Approval of the Consent Agenda

Motion made by Charlie E. to approve consent agenda. Chad seconded the motion. Everyone voted in favor of the motion.

Financial Reports (Tim Beck & Bruce Hentges)

- A. February 2022 Fundraising Report
- B. Treasurer's Report
  - Profit and Loss Statement
  - Balance Sheet
  - **Action Requested:** Approval of Treasurer's Report

Bruce H. shared the Feb. 2022 fundraising report. \$21,587.00 was brought in for grants. The majority of that was for the new Schnettler legacy fund. 2022 has started off very well for LEAF. The stock market has been difficult during the month of February though. Bruce H. shared the profit and loss statement. The net income for 2022 so far is \$26,256.58. Bruce H. also shared the balance sheet. Our total liabilities and equity are \$2,203,318.00. Rob V. asked a clarifying question about the Schnettler legacy fund. It will be a scholarship for either an Apollo or Tech student with the remaining money each year to be given to support math, science, or EL programming.

Motion made by Chad R. to approve the treasurer's report. Abdi D. seconded the motion. Everyone voted in favor of the motion.

Grants Update (Peggy Carlson & Bob Feigh)

- Presentation of Grant Recommendations from Grants Committee for Spring Cycle.
- **Action Requested:** Approval of Grant Recommendations for Spring Grant Cycle
- Grant process for 21-22 School Year

Motion was made by Charlie E. to approve the grant recommendations from the grant committee for the spring cycle.

Greta seconded the motion. Bob F. described how the funding for each grant was determined. Everyone voted in favor to approve the grant recommendations for the spring cycle.

Bruce H. shared that LEAF's restricted legacy fund grants total \$24,351.00. Peggy explained how we usually subtract restricted grants from the amount available for activity grants. We will change this next fall. We will subtract the restricted grants from the money available for activity and academic funds in the fall and then the remaining money will be divided in half. Peggy and Bruce H. are revising the grant application.

Fall academic round dates: Opens on May 1<sup>st</sup> and will close on Sept. 30<sup>th</sup>. The grants meeting for academic grants will be on Oct. 18<sup>th</sup>.

Fall activity grant round dates: Opens on May 1<sup>st</sup> and will close on Sept. 20<sup>th</sup>. Grant meeting for activities on Oct. 4<sup>th</sup>. Academic and activity grants will be approved at the October 24<sup>th</sup> board meeting.

Additions to the agenda:

Letter of inquiry was sent to the Initiative Foundation for \$102,000.00 for PAKRAT and PAKCAT. The grant was written to purchase new, diverse books for the PAKRAT school year program, to expand PAKRAT and PAKCAT to Somali daycare settings, to expand the summer book bus to Sauk Rapids and Sartell along with funds to purchase more books for the bus and to expand PAKCAT through 1<sup>st</sup> grade. They have \$700,000.00 available to give in grants.

Homeless fund fundraiser: We are down to \$8,000.00 in our homeless fund. We would like to do a spring fundraiser to boost the fund. We have \$25,000.00 so far in challenge funds. This includes two \$10,000.00 donations and one \$5,000.00 donation. We would like to raise \$50,000.00. LEAF will mail out flyers to people who have donated in the past. The Earth Day Run organization is paying the organizations for the volunteers they provide. LEAF said they would provide 40 volunteers for Saturday, April 16<sup>th</sup>. Rebecca Groenewald and Jen Loch are working on volunteers. They have 25 volunteers so far and need 15 more. Peggy is asking for board members who are willing to volunteer. Let Peggy know if you are interested. LEAF will receive \$1,700.00 for the homeless fund for providing volunteers.

Principles & Practices for Nonprofit Excellence (Bruce Hentges)

- Section 4: Fundraising
- Section 5: Evaluation

Bruce H. shared the Principles and Practices for Nonprofit Excellence. Bruce H. went through the policies for fundraising for discussion. Bruce H. directed us the LEAF webpage where all fundraising policies are listed. Bruce H. shared the survey results that had 6 responses. If any board members have suggestions, please share them with Bruce H. or Bruce M.

LEAF Committees: Standing and Event

- Learning Renaissance Committee Membership/Chair
- Other Committee Membership Choices

Bruce H. sent out the committee assignments. Please look it over and if you would like to change or add a committee, let Bruce H. know. He will be finalizing the committees in the near future. Bruce is concerned about the Learning Renaissance committee, which begins meeting in April. Bruce M. has agreed to chair the committee. Planning will begin in April. If you are willing to be on the Learning Renaissance committee, please let Bruce H. or Bruce M. know.

2022 Executive Committee and Board of Directors Meeting Dates

<u>Executive Committee</u>	<u>Board of Directors</u>
April 5	
May 3	May 16
June 7	
July 12	
August 2	August 15
September 6	
October 4	October 24
November 1	
December 6	December 19

Recent Developments (Bruce Hentges) - None

**Next meeting: Monday, May 16 at 4:00 p.m**

**Upcoming Events:** Apollo Activities Golf Scramble: August 5 at Territory Golf Club  
Tech Athletics Golf Scramble: August 12 at Wapicada

The meeting was adjourned at 5:15pm.