

LEAF Board of Directors Meeting Minutes

Oct. 25th, 2021

4:00 Via Zoom and in person at the LEAF office

Members Present: Bruce Hentges, Peggy Carlson, Bruce Mohs, Lori Johnson, Tim Beck, Sara Martini, Andrea Preppernau, Hani Jacobson, Diane Moeller, Rob Voshell, Chad Roggeman, Steve Schiller, Alexander Badger, Megan Chatterton and Cindy Harner.

1. Meeting was called to order at 4:05pm by Bruce Mohs. There were no additions to the agenda.
Good news: Between 7/1/21 and 10/25/21 LEAF gave \$171,622.47 in grants to the district. Bruce H. shared a list of all the grants that have been given to the district so far.
2. Consent Agenda:
 - Approval of Board of Directors meeting minutes as posted on web page for August 2021
 - Approval of Executive Committee minutes from August and September 2021 as posted online.
 - Approval of bill payments for August and September 2021
 - 3rd quarter CMCF LEAF Funds reports explained and approved

Steve S. made a motion to approve the consent agenda. Hani J. seconded the motion. All board members voted to approve the consent agenda.

3. Fall Cycle 1 Activities and Fall Academic Grant Report & Recommendations (Peggy Carlson)
 - A. Peggy shared that there were 52 grants submitted for the fall cycle. Peggy thanked the grant committee for their hard work and time. Bruce H. shared the list of academic grants and the money each grant was allotted. There were 30 academic grants.
 - B. Chad R. made a motion to approve the academic grants. Steve S. seconded the motion. All board members voted to approve the academic grants.
Bruce H. shared the list of 22 activity grants and the money each grant was allotted.
Bruce M. made a motion to approve the activity grant list. Chad R. seconded the motion. All board members voted to approve the activity grants.

The grant committee funded 100% of the money available to them. Steve S. asked for clarification about how many grants were awarded and how the amount for each grant was decided.

C and D. \$3,000.00 Immersion Grant to Clearview and \$4,000.00 "Insurance Grant for AP Testing" for Tech & Apollo

\$3,000.00 was granted to Clearview from the Immersion fund to purchase Spanish books for the media center.

In 2019, LEAF was asked if we would pay \$2,000.00 for AP tests that are not taken by students. Students need to sign up in the fall for the spring AP test. If they don't take the test in the spring, the district is charged \$40.00 to cancel each test. Bruce H. explained that the district wants to give low income students the opportunity to sign up for AP classes and testing in the fall without worrying about the \$40.00 penalty if they don't take the AP test in the spring. In 2019, LEAF budgeted \$2,000.00 to cover these fees, but didn't have to pay anything because the cost was waived due to Covid. The charge was also waived during the 2020-2021 school year.

Steve S. made a motion to approve the \$3,000.00 Immersion grant to Clearview and the \$4,000.00 "Insurance Grant for AP Testing" for Tech & Apollo. Tim B. seconded the motion. A discussion was had and several board members asked more questions about why LEAF should pay the AP fee for students who do not complete the AP test. After much discussion, it was decided to separate the voting for two grants in the motion. All board members voted to approve the \$3,000.00 Immersion grant. For the second part of the motion, seven board members voted to approve the \$4,000.00 "Insurance Grant for AP Testing" for Tech and Apollo with three board members opposed to the motion (Chad R., Andrea P, and Steve S.). The motion passed 7 to 3.

4. Financial Reports:

- Bruce H. sent out via email and shared the September fundraising report.
- Bruce H. sent out via email and shared the balance sheet from September. Tim B. explained the Profit and Loss statement from September which covered January through September for 2021. LEAF did not hold the Night of the Stars in 2021, but still shows a profit because we had received donations prior and were told we could keep the donations. Bruce H. shared that LEAF's expenses were \$1,000.00 less than last year at this time. Bruce H. also shared that there were several higher expenses in the Management and General section of the profit and loss statement. It is currently about \$3,000.00 higher than last year mostly due to getting legal advice and our new Bloomerang software.
- Balance Sheet: Bloomerang payment is under prepaid software. The expenses from the Learning Renaissance will stay on the balance sheet until after the event is finished. LEAF's net assets as of 9/30/21 are \$2,163,950.76.

Steve S. made a motion to accept the treasurer's report. Rob V. seconded the motion. All board members voted to accept the treasurer's report.

5. Policy Review Sub-Committee Report:

Sub-committee members included: Tim B, Chad R., Greta, Bruce M, and Bruce H. Bruce H. shared the LEAF policies from the LEAF webpage. Bruce H. added that policies F2-F7 which were voted on and approved at the August LEAF Board of Directors meeting have

been updated on the LEAF webpage. Bruce H. went through and explained policies F1 and F8-F15.

Lori J. made a motion to approve the policy updates for F1 and F8-F15. Chad R. seconded the motion. All board members voted in favor to approve the policy updates for F1 and F8-F15.

6. Principles & Practices for Nonprofit Excellence (Bruce H)

Topic 1: Governance: Bruce H. explained that we would go through one section of the booklet at each board meeting. Bruce H. walked us through the digital version of the book's section on governance for us to evaluate how we felt we were doing as a board. Ten board members took the survey on governance that Bruce H. sent out before the board meeting. We went through the answers that members provided. The survey results were very positive overall. The majority of board members do not want to have monthly meetings. They would prefer bi-monthly meetings. Chad R. commented that he feels we need to increase our bi-monthly meetings to two hours to allow enough time to cover everything. Bruce H. ended with if a board member hasn't had a chance to complete the survey yet, please do because we will review the comments at the next executive committee meeting.

7. Music Program Discussion with District Administration:

Bruce H. shared how the LEAF executive committee had reached out to Lori P, Laurie P. and Mike R. at the district office to have a meeting on how LEAF could support the District 742 music program. The first meeting went well. Bruce H. reached out to schedule a second meeting but hasn't heard back yet.

8. St. Cloud Educational Resources Advisory Committee (Bruce Mohs)

Bruce M. shared that a lawsuit has been brought by Jerry Von Korff on behalf of District 742 saying that the State of Minnesota has grossly underfunded public education. The lawsuit has been going on for several years. Jerry is open to ideas as to what should be included if the district was fully funded. Bruce M. is chairing the SCERAC. Please send your ideas to Bruce M. or to Jerry. Bruce H. will send out more information about SCERAC.

Next LEAF Board Meeting: Monday, December 13th at 4:00pm at TBD.

Upcoming Events: Bruce H. said that LEAF is in the middle of our fall campaign. Flyers will go out in the middle of November.

Bruce M. adjourned the meeting at 5:42pm.

Meeting minutes submitted by Sara Martini