

LEAF Board of Directors Meeting Minutes

Aug. 16th, 2021

4:00 Via Zoom and in person at Quarryview

Members Present: Bruce Hentges, Peggy Carlson, Bruce Mohs, Lori Johnson, Tim Beck, Sara Martini, Andrea Preppernau, Hani Jacobson, Diane Moeller, Rob Voshell, Chad Roggeman, Aric Putnam, Greta Stark-Kraker

1. Meeting was called to order at 4:03pm by Bruce Mohs. There were 3 additions to the agenda. Bruce H. needs to move the approval of the August Executive Committee off the consent agenda because the minutes were not sent out to board members yet.
2. Consent Agenda:
 - Approval of Board of Directors meeting minutes as posted on web page for May 2021
 - Approval of Executive committee minutes from June and July as posted online.
 - Approval of bill payments for June and July 2021
 - 2nd quarter CMCF LEAF Funds reports

Chad R. made a motion to approve the consent agenda. Andrea P. seconded the motion. All board members voted to approve the consent agenda.

3. Additions to agenda:
 - a. Good news and thank yous: Bruce H. shared that LEAF has granted \$2.2 million in grants to District 742 from the endowed funds. He also shared that LEAF just finished two very successful gold meets for Apollo and Tech. LEAF wrote the check for \$10,000.00 to the St. Cloud Rotary for LEAF's contribution to the District 742 preschool expansion program. Bruce H. and Bruce M. went to the St. Cloud Rotary meeting at 12:00pm on Aug. 10th for the check presentation. Bruce H. added that he and Sara M. went to Talahi on Aug. 12th for a check presentation from the St. Cloud Kiwanis Club for \$1,500.00 for the Adopt a Classroom project and the PAKRAT program.
 - b. Welcome to Megan Chatterton and Otis Morris: Megan Chatterton is the new activities coordinator at South and Otis Morris is the activities coordinator at North and Kennedy. Alex Badger is Apollo's activities director and Eric Ruska is Tech's new activities director.
 - c. Summertime PAKRAT/PAKCAT program update: Sara reported that the PAKRAT book bus is finished for the summer. The turnout was similar to before the pandemic with about 600 children a week. The turnout at individual sites was fantastic when we can pair up with the YES Network. Next spring, we might wait to create our PAKRAT book bus schedule until the YES Network finishes their schedule in early June.

4. Financial Reports:

- Bruce H. shared the July fundraising report. There was not much to report on this month. The Apollo and Tech's golf scrambles were very successful, and the profit will show up on the August financial report.
- Tim B noted that Bruce H. included the 2019 Profit and Loss statement in the email to board member. Bruce H. screen shared the correct (2021) Profit and Loss statement on his computer with all board members at the meeting. He will send out the correct 7/31/21 Profit and Loss statement after the board meeting. Only note on the statement was that LEAF paid \$4,100.00 to Bloomerang.
- Balance Sheet: Bloomerang payment is under prepaid software. The expenses from the two golf tournaments and the Learning Renaissance will stay on the balance sheet until after the events happen.

Andrea P. made a motion to accept the treasurer's report. Aric P. seconded the motion. All board members voted to accept the treasurer's report.

- Reconciliation Report: Bruce H. shared the Reconciliation Report from Jan.-July 2021. July was a quiet month. LEAF's biggest payment was to Bloomerang.
- Shared Expenses Report: Activities fund has paid about 60% of the shared expenses and the academic fund has paid about 40% of the shared expenses. Key thing to note is that they are not really a liability unless the operating fund needs money. Total endowed funds: \$2,141,320.39 as of 6/30/21. Net liabilities was \$63,781.39 from the flow-through funds.
- Bruce H. screen shared the August executive board committee meeting minutes. The exec. board approved getting legal and accounting guidance on the management of LEAF's legacy funds.
- Tim Beck will need to step down as treasurer of LEAF. He has been doing the job for seven years and feels like he doesn't have time to give it 100% anymore. He feels that LEAF needs to look for a treasurer with nonprofit accounting experience. He will help in the search and stay on as treasurer until a qualified replacement can be found. Bruce thanked Tim and expressed our thanks for his willingness to stay on until we find a suitable replacement. Bruce will begin the "treasurer hunt" immediately!

5. By-Laws Update

- Bruce H. asked if all board members had the chance to read the minor change to the by-laws sent out. Chad R. made a motion to approve the by-laws. Rob V. seconded the motion. All board members voted to approve the by-laws.

6. Summary of Budget and Finance Committee meeting: Already discussed above

7. Policy Review Sub-Committee Report: Bruce H. screened shared the LEAF policies that were sent out to all board members by email. Andrea P. had a question on LEAF's Non-District 742

student policy. Bruce H. clarified the policy for her. There were no other questions by board members.

Chad R. made a motion to accept the policy updates. Peggy C. seconded the motion. All board members voted to accept the policy updates.

The Policy Committee will continue to meet and will occasionally bring other policy updates to the board for approval.

8. Grants Allocation Sheet: Bruce H. shared that the grants committee has \$22,572.00 for fall activities and \$22,572.00 for spring activities. \$21,068.00 is available for fall academic grants.

- The fall 2021-22 grant cycle opened on May 1st and will close on Sept. 30th. Peggy C. will have the grants to the evaluators by Oct. 5th and will close evaluations on Oct. 19th. The grant review board will meet on Oct. 21st and the fall grants will be voted on at the October 25th board meeting.
- Peggy C. and Bruce H. will be going to the District 742 administrator's meeting on Aug. 19th to speak about LEAF grants and the process to apply.
- Peggy C. shared that the District is funding uniforms for the newly combined Apollo/Tech Crush sports teams.
- Andrea P. brought up the fact that information on St. Cloud Crush teams is not on the ISD 742 website yet. The district needs to be clearer about which teams are combined and which are not.

Greta S.K made a motion to approve the grant amounts for 2021-22. Diane M. seconded the motion. All board members voted to approve the grant amounts for 2021-22.

9. Learning Renaissance Committee Report: Learning Renaissance Update: Bruce H. reported that the Learning Renaissance event will take place on Oct. 10th. Bruce H. will bring the committee together to discuss if we need to move the event to a virtual event with the Covid numbers rising.

10. Recent Developments:

Bruce H. reported above on the Apollo and Tech golf scrambles.

Next LEAF Board Meeting: Monday, October 25th at 4:00pm at Quarryview and on Zoom.

Upcoming Events:

- Learning Renaissance on Sunday, Oct. 10th from 5-8pm

Meeting minutes submitted by Sara Martini