

LEAF Board of Directors Meeting Minutes

Monday, May 16, 2016

4:45 p.m.

KDV

Present: Joanne Dorsher (President), Pat Krueger (Vice President), Heidi Everett (Secretary), Bruce Hentges (Executive Director), Tim Beck (Treasurer), Tarryl Clark, Cindy Harner, Gary Strandemo, Patrick Mullen, Pat Welter, Laura Pfannenstein, Pat Welter

Meeting called to order by Joanne Dorsher at 4:58.

Good News/Thank You's:

- Kennedy Staff thank you routed
- North Eagle Community Problem Solving Team thank you routed

Additions to Agenda:

- Contingency request added to agenda by Bruce Hentges
- Several non-cleared checks on the books
 - Joanne and Tim suggested it go to Executive Committee first for policy review and processes before opening to full board for discussion.

Consent Agenda:

- A. Approval of minutes of April 18 Board meeting
- B. Approval of Executive Committee Minutes of May 9, 2016
- C. Approval of bill payments for April 2016
- D. **Action:** Approval of the Consent Agenda. Motion by Pat Krueger. Second by Gary Strandemo. Motion carries.

Financial Reports (as presented):

- A. Fundraising Report for April 2016
 - \$1,000 came in to Activities Fund.
 - \$10,108 contribution to Academics Fund.
 - We appear down from last year significantly; however last year several large gifts came in at this time (for PAKRAT, Legacy Fund, Roosevelt rebuild, etc.). The four-year comparison is in line – or better -- with April 2016.
 - Total Funds Raised YTD trend also is consistent with four years prior.
- B. Treasurer's Report
 - Profit and Loss Statement
 - Fundraising income against budgeted income our fundraising is backend loaded for the last half of the calendar year.
 - Fundraising expenses higher than prior year's because Fall Campaign expense hit later than prior years.
 - Balance Sheet
 - **Action:** Approval of Treasurer's Report. Motion by Tarry Clark. Second by Patrick Mullen. Motion carries.

Contingency Grant

- Last month we awarded \$700 for Future Problem Solvers for team to attend International Competition (students from North and Apollo will be attending).
- Received new request from Tech Speech for national tournament competition in Salt Lake City in June. Contingency grant request for two students to compete at national tournament competition. Total expenses are approximately \$5,000.
- **Action:** Motion by Patrick Mullen for \$700 to Tech Speech Team national competition. Second by Cindy Harner. Motion carries.

2016 Learning Renaissance Report:

- Scheduled for Sunday, October 30 (no Vikings game!)
- Approved with Café Renaissance
- Received \$10,108 matching gift from anonymous donor
- Committee reiterated that experiential opportunities at event work well. Will explore new, other options.
- Capacity is 200 guests. Last year attendance was down but profits up. Goal set for higher number of attendees and profits raised.
- Board Members will be asked to sell 4 tickets as a goal and reach out to at least 10 potential attendees.
- Sponsorships are now being sought, so if you have a business contact, please reach out to them or share the contact information. Bruce will send a list of previous sponsors to Board members.

Possible LEAF Fundraising Opportunity (2017)

- Potential annual festival partnership in 2017 for providing concessions or other booths for the event.
- Revenues would go to LEAF.
- Concerns include: person power required to staff it (District 742 students?), laws regarding food safety, etc.
- Bruce met with someone from LIONs Club to inquire about the potential for their assistance with this event. Will further discuss Tuesday, May 17 and get back to the Board.
- Exploratory committee to attend this year's event to see what it's all about: Tarryl Clark, Cindy Harner (Chair), Heidi Everett, Joanne Dorsher, Bruce Hentges.

Strategic Plan Update: Next Steps

- A. Further generate list of names for Ad-hoc Community Group. List presented. If you have additional names, please share them.
- B. Full Board Discussion/Decision Making
 - Plan development: articulate 3 to 5 year plan based off strategic planning
 - Evaluate existing campaigns, funds and events
 - Set donor based expansion goals considering additional campaigns, funds and/or events
 - Set fund raising goals
- C. Position Ad-hoc Committee as Community Input Committee
 - Gather feedback on awareness/perceptions of LEAF
 - Gather feedback on challenges facing LEAF
 - Gather feedback on our events/event performance

Upcoming Events

2016 Apollo Golf Tournament: Tuesday, July 26 at Territory Golf Club

2016 Tech Golf Tournament: Friday, August 12 at Wapicada

2016 Learning Renaissance: Sunday, October 30 at Café Renaissance

Meeting adjourned at 6:03.

Next meeting: Monday, June 20, 2016 – 4:45 at KDV