

L.E.A.F Board of Directors
Minutes of the Meeting
June 15 2009
KDV Conference Room

Members present: Barclay Carriar, Tami DeLand, David Eickhoff, Gayla Holmgren-Hoeller, Rolf Jacobson, Pat Krueger, Pat Mullen, John Oxton, Jim Pehler, Ken Voss, John Weitz, Bruce Hentges and Phil Welter

Past Executive Director Phil Welter was welcomed to the meeting.
Bruce Hentges then invited all to enjoy some cake and coffee as part of the celebration of departing President Mullen's service to LEAF and the education community.

The meeting was called to order by President Mullen at 4:50.

Agenda items

1. Minutes of the April 16 meeting were reviewed. Pehler moved and Carriar seconded approval as printed. The motion passed unanimously.
2. Because of the absence of Treasurer Lietha, there was no formal report. A comprehensive report is scheduled for the July meeting.
3. Committee Reports:

PR Committee

Pat reported that the PR Committee has started the process of redoing the website. Board member Don Farleo has experience with web site development as a marketing tool, and has volunteered to coordinate the project. A special focus group meeting was held and resulted in some identification of target audiences, objectives and public appeal that might best serve LEAF. The committee has also been considering a new logo or wordmark that will reflect the expanded mission, and might help increase awareness.

Other strategies for bringing attention to LEAF and the expanded mission will include activities surrounding the fall kick-off luncheon, regular press releases, billboard time and possibly other electronic communication such as a Facebook page

Nominations Committee

Ken Voss distributed a written report that included several items for consideration at the day's meeting:

Presidential appointment: Barclay Carriar has agreed to fill out the balance of Pat Mullen's term. The rest of the Executive Committee will remain as is.

Board expansion: Several individuals have indicated that they are interested in serving 3 ½ year terms. They are: Lori Johnson, Joan Vincent, Pat Welter and Joanne Dorsher. The Nominations Committee is recommending that these people be confirmed today. Several others are being queried regarding interest and willingness to serve. Their names may be brought forward during the next few weeks, so members were asked to be ready to vote by email at some point. In order to facilitate continuity issues, some will be offered 2 ½ year terms. The

goal is to reach 20, and possibly the 24 member maximum. These constitute some unusual term lengths, but they are instituted to accommodate growing the board and in a manner covered in the *memorandum of understanding* which is attached to the updating of the LEAF bylaws.

Pehler offered and Oxtan seconded a motion to appoint Barclay Carrier to fill out Mullen's Presidential term. The motion passed unanimously.

Pehler offered and Oxtan seconded a motion to confirm board membership for Lori Johnson, Joan Vincent, Pat Welter and Joanne Dorsherl. The motion passed unanimously.

Deland moved and Jacobson seconded acceptance of the Nominations Committee report. The motion passed unanimously.

4. Executive Director Report

Contingency grant requests:

Bruce Hentges presented a request for two contingency grants. The first is from the Tech math team for \$250 to support a team member who has qualified for nationals. The second is from also from Tech, for the National Forensic League nationals. Historically \$500 is awarded.

Jacobson proposed and Carrier seconded a motion to fund both requests. The motion passed unanimously. It was noted that this year there have been an unprecedented number of contingency grant requests – good news, as it reflects well on the accomplishments of local students.

Fall Kick-off event, August 18:

Hentges reported that the event has a sponsor; Sherburne State Bank is donating \$2500. He also reminded members that *all* board members should attend. The keynote speaker will be Mike Faber and Bruce Watkins will be the MC. Students and coaches/advisors will receive complimentary tickets while all other (Board members included) will be charged for tickets. Members were also asked to help round up appropriate drawing gifts for attendees.

Fund raising milestone

The first academic fund donation, \$100, has been received.

MAPS golf tournament

July 17 is the date – anyone wanting to play with the LEAF team should contact Bruce Hentges: bhentges@wildblue.net.

5. Presidents Report

Members were provided with a copy of the suggested changes to the bylaws as recommended by the appointed task force. A *memorandum of understanding* is also included to address some transition matters. Many changes are minor, adjusted wording etc. Hentges lead the group through the changes, calling attention to the most substantive. Some changes simply aligned the document with current practice. There was discussion regarding a question about how grant requests be categorized. While not specifically addressed in the document, Hentges explained that with the revamping of the application form and explanation of activities, applicants might

find it easier to select which fund is most appropriate. For some requests however, it will be a decision made by the allocations committee. Those that have typically not qualified as an activity will go to the academic fund. Current rules do spell out some requirements for the extracurricular classification that will not change (approved by the school district, outside of class etc.).

Holmgren-Hoeller moved and Pehler seconded approval of the bylaw changes and the Memorandum of Understanding as submitted. The motion passes unanimously.

6. Executive Director Search

Carriar reported that the search committee has met and will meet again on June 18 to finalize the posting and plans for announcing the opening. He asked that the Board consider some parameters including salary range and a budget for advertising. Considering the growing workload and need to attract applicants, the committee asked for approval of a salary range increase (from the current \$13,500). A range of \$18,000 - \$22,000 with possible bonus incentives for fund raising success is purposed. Pehler moved and Holmgren-Hoeller seconded authorization for the executive committee to approve the salary and budget requests from the search committee. The motion passed.

7. In further recognition of President Mullen's service to LEAF, as a long time supporter and leader within the organization as well as the school district, Pat was presented with a certificate and best wishes. While we all wish him well, it was unanimous that we will hold him to his promise to be back again some day.

The meeting was adjourned at 6:10

Respectfully submitted,
Pat Krueger
Secretary