

**LEAF Board of Directors Minutes**  
**Monday, March 19, 2018, KDV**

**In attendance:** Elizabeth Reisinger, Peggy Carlson, Abdi Daisane, Dan Edelbrock, Lori Johnson, Jim Michaud, Staza Pany, Aric Putnam, Greta Stark-Kraker and me.

Meeting called to order at 4:52pm by Elizabeth Reisinger

**Consent Agenda:** Elizabeth Reisinger made two change to the agenda: removing the redundant item of the LEAF Finance and Budget Committee meeting report (listed twice) asking, that it be discussed in the Financial Reports section and striking the Executive Committee Minutes item. There were no minutes yet available.

- Motion to Approve the Consent Agenda, which included the bill payments for February 2018, was made by Peggy Carlson and seconded by Jim Michaud. Passed unanimously.

**Financial Reports:** Bruce walked the Board through several reports, including the February Fundraising Report, Treasurer's Report, which included the February Profit and Loss Statement and February Balance Sheet.

- Motion to Approve the Treasurer's Report was made by Lori Johnson and seconded by Greta Stark-Kraker. Passed unanimously.

**LEAF Budget and Finance Committee Report:** Bruce reviewed the Form 990 and 2008-2017 Comparison Data. Staza Pany posed the question: Why on the grants on the Schedule-I listed as non-cash assistance? Clarification would be sent to LEAF accountant Nicole Pozel.

- Motion to Approve the Form 990, with the question clarified, was made by Jim Michaud, Second by Dan Edelbrock.

**Grant Allocations Committee Report:** Peggy Carlson presented the allocations committee recommendations. Lengthy discussion surrounded the grants, the process behind the decisions.

- Motion to Approve Activities Grants made by Aric Putnam, second Abdi Daisane. Approved Unanimously
- Motion to Approval Academic Grants made by Dan Edelbrock, second by Staza Pany. Approved unanimously, with one abstention by Aric Putnam (personal tie to a Kennedy grant).

**Ad Hoc Allocations committee:** The Allocations committee recommended that an Ad Hoc committee be formed to discuss and make recommendations for several possible changes. This Ad Hoc committee would be charged with discussing Social/Emotional learning requests, how to handle carryover of grant funds not used in a cycle (i.e. academic funds this cycle), and the possibility of two Academic granting cycles.

- Motion to Approve the Ad Hoc committee was made by Lori Johnson, Staza Pany second. Approved unanimously

Discussion also included the LEAF Vice President serve as a set member of the Allocations committee.

**"Conflict of Interest"** forms. Bruce reminded new members of the need to complete the forms. After new board members asked questions, brief discussion followed with Bruce & Elizabeth explaining the content/need for the form. Including this in the minutes serves as a reminder to new members to complete the forms and shows due diligence on the part of the board to secure the forms.

Briefly mentioned upcoming events/news: Gannett/USA Today Grant Competition: raise \$3,000

- March 19 – May 11
- url: <https://www.crowdrise.com/o/en/campaign/district-742-local-education-and-activities-foundation1>

Tabled discussing LEAF's involvement with Dancing with the Stars until next meeting.

Reminder of next meeting: Monday, April 16, 2018 – 4:45 p.m. at KDV

Meeting adjourned at 6:15pm

Minutes recorded by Elizabeth Reisinger