

LEAF Board of Directors Meeting

Monday, December 21, 2015

4:45 p.m.

KDV

Members present: Joanne Dorsher (President), Pat Krueger (Vice President), Bruce Hentges (Executive Director), Pat Kruchten, Jim Michaud, Laura Pfannenstien, Kris Scharenbroich, Bruce Mohs, Pat Welter, Elizabeth Reisinger, Janet Reagan (filling in a secretary), Tim Beck (Treasurer)

Joanne Dorsher called the meeting to Order at 4:50

Consent Agenda (as presented):

- A. Approval of minutes of November 16, 2015 Board meeting
- B. Approval of Executive Committee Minutes of December 14, 2015
- C. Approval of bill payments for November, 2015
- D. **Action Requested:** Approval of Consent Agenda. Motion by Pat K, second by Jim M. Motion carries.

Financial Reports (as presented):

- A. Fundraising Report for November 2015
 - Annual campaign funds are starting to arrive - approximately \$15,000 so far.
 - YTD - \$170,806.64 raised
 - Adopt-a-classroom has raised more money than ever - without negatively impacting any other fundraising efforts.Bruce M moved and Pat K seconded to approve the fundraising report. Motion carries
- B. Treasurer's Report - moved into the budget discussion
 - Profit and Loss Statement - Balance Sheet

Approval of 2016 FY Budget

- A. Review of 3 year budget to actual - Bruce H e-mailed the budget to everyone and a few changes were noted:
 - Change the Apollo golf tournament expense to \$6000 from \$5000 to more accurately reflect expenses.
 - Change in Public Support the Immersion Spanish to \$20,000 from \$10,000
 - In Fundraising - add \$500 to payroll expense
 - Note - all totals need to be adjusted to reflect the changes made
 - Note - the Budget and Finance committee will review the budget and report on income/expense without any investment projections and look at how the budget is formatted to make it more clear
- B. **Action Requested** - Laura P moved and Bruce M seconded to approve the budget with the amendments
 - noted above pending review of reporting format and recommendations from the Budget and Finance committee at the next regular board meeting. Motion carried.

Night of the Stars - (Bruce H)

- A. 5 committees working on this event - February 19-20
- B. They are looking for on-line auction items - let Bruce H know if you have anything to donate
Auction is live Feb 10-24
- C. Also looking for board donations to support the raffle of a large screen TV

Annual Campaign and LEAF Board

Happy to report that almost 100% of the board has donated! Would like to see 100% donate if possible.

LEAF Board Self-Evaluation (Pat Krueger)

- A. 18 of 22 have responded. Need to have everyone respond for the Charities Review process
- B. Pat K will resend to those who haven't completed the short survey with the hope of 100% responding
- C. Pat K reported some of the findings - will e-mail full report when ready

Executive Director's Report

- A. Policy Sign-Off Form - some Board members still need to turn in Policy Sign-off Form for Charities Review Board. Bruce will e-mail the form to those who have to complete it.
- B. LEAF Scholarship Fund - The School Board Finance committee turned down this request to move the scholarship funds to LEAF.

Upcoming Events

- A. January 11, 2016, Board Strategic Plan Retreat: 4:30 – 8:00 p.m. at the St. Cloud Country Club
- B. 2016 Night of the Stars: February 19 & 20, 2016

Submitted by Janet Reagan