

L.E.A.F Board of Directors  
Minutes of the Meeting  
June 21, 2010  
KDV Conference Room

Members present: Barclay Carriar, Tami DeLand, David Eickhoff, Debbie Erickson, Rolf Jacobson, Lori Johnson, Pat Krueger, Craig Lietha, John Oxton, Jim Pehler, Joan Vincent, Ken Voss, Bruce Hentges, Phil Welter

The meeting was called to order by President Barclay Carriar at 4:48pm.

**Agenda**

The agenda was amended to include approval of the March treasurer's report to the consent agenda.

**Consent Agenda**

1. Approval of minutes of May 17, 2010 Board meeting (attached)
2. Approval of May Treasurer's Report (attached)
  - A. **Action Requested:** Approval of Treasure's Report for May
  - B. **Action Requested:** Approval of bill payments for May
3. Executive Director's Activity Report (included below)
4. Ongoing Campaign and Endowment Report for May (attached)

Pehler moved and Lietha seconded approval of the consent agenda. The motion passed unanimously.

Hentges noted that financial information provides good news for LEAF. It has been a good year for both revenue and expenses.

**Discussion/action items**

**1. Board of Director changes**

Hentges provided information regarding changes among members:

- Joan Vincent daytime contact and email have changed following her recent retirement.
- Bruce Watkins will be taking a leave of absence from the LEAF Board due to his interim appointment as District 742 Superintendent.
- Don Watkins will be leaving his position on the Board due to frequent long absences from the St. Cloud area, but will remain active on committees and as a supporter.

It was decided that at this time there is no need to replace absent members.

**2. Review of LEAF Strategic Plan Priorities and Goals Progress for 2010**

Printed Reports from committees charged with tasks relating to the strategic goals were distributed and reviewed.

- Goals 1 & 5 are assigned to the PR Committee. Krueger reviewed the report calling attention to the upcoming first edition of the online newsletter, dynamic qualities of the website and on-going activities designed to keep LEAF visible within the community.  
Krueger also noted that current projects include work to promote the August Kick-off, the Fall Academic Fundraiser and the new brochure that outlines ways supporters can contribute to LEAF.
- Goals 2, 3 and 4 are assigned to the Development Committee. Hentges provided highlights on progress, including information regarding the donor software and list development. Thanks to KDV were officially given for the donation of a computer that will “house” the system and data – as a server. Thanks were also extended to the anonymous donor who made the software purchase possible. The system should be up and running by August 1, and remotely accessible by the ED, Clerical manager and others as needed. He also reported that while nothing is currently happening on the development of an Apollo High School alumni list, there is some potential for professional services becoming available. Progress is slowly being made on the major donor development project as well. This is an on-going process that requires a lot of personal communication.
- Goal 6 is assigned to the Allocation Committee. The number of grant requests for the first round of allocations from the academic fund attest to the success of efforts to inform constituents.

### **3. Committee Reports**

Committees not already providing updates under the strategic goal discussion offered the following reports:

#### **Grant Writing**

Voss reported that the committee members have met with the managers of the PAKRAT program and have looked into the Antioch Family Fund. He reviewed the reasons LEAF will be the grant writing agent for some district projects – primarily related to work load and time restraints for district employees – and how funds might be distributed, as needed, to different schools. It was suggested that there would be a need to find someone to administer the grant if the request is successful. Costs associated with that would be a part of the grant.

Debbie Erickson described the PAKRAT program and progress, noting that there is a preschool aspect that can be addressed.

#### **Academic Fundraiser**

Hentges reported that the plans continue to come together. Board members were reminded that they might be asked to help with some aspects.

#### **4. Executive Director Report**

Bruce Hentges distributed his written report, calling attention to plans for the Welcome Back Kick-off event on August 17 at the Kelly Inn, the MAPS golf tournament on July 16 and the Tech golf tournament on Friday, August 13. f.

Members were reminded that there will be no regular Board meeting in July.

Carriar adjourned the meeting at 5:27

Respectfully submitted,  
Pat Krueger  
Secretary