

L.E.A.F Board of Directors
Minutes of the Meeting
August 17, 2009
KDV Conference Room

Members present: Barclay Carriar, Joann Dorsher, David Eickhoff, Debbie Erickson, Don Farleo, Kenton Frohrip, Rolf Jacobson, Lori Johnson, Pat Krueger, Craig Lietha, John Oxtan, Jim Pehler, Mark Sakry Andrea Swanberg, Ken Voss, Bruce Watkins, Don Watkins, Pat Welter, and Bruce Hentges

Board members submitted to photographs to be used on the new LEAF website.
New member Mark Sakry was introduced.

The meeting was called to order by President Barclay Carriar at 4:45.

Agenda items

1. **Minutes** of the July 20 meeting were reviewed. Pehler moved and Eickhoff seconded approval as printed. The motion passed unanimously.
2. **Treasurer** Lietha provided the monthly report, noting that the investment income continues to improve.
Frohrip moved and Oxtan seconded acceptance of the report. The motion passed unanimously.
Pehler moved and Voss seconded approval for payment of bills. The motion passed unanimously.
Hentges reported that the St. Cloud Optimists have pledged support for the new academic fund through their charitable gambling efforts. They expressed increased interest inspired by the mission expansion. That led to thoughts being shared regarding when we will be able to begin making awards from that fund. Hentges reminded members that the board will determine at what point the new fund has grown large enough to begin budgeting money for granting.
3. **MAPS golf**
Swanberg reported that the tournament has grown significantly with total revenue reaching \$23,000 (\$4000 - \$16000 distribution amounts). Funds pass through LEAF, as the fiscal agent. Historically, the golf tournament was set up as a fundraiser for the LEAF Endowment. Currently, most funds pass through LEAF to the activities programs at Tech & Apollo. LEAF benefits through revenue reporting.
4. **Committee Reports**
Budget Committee
Lietha distributed a copy of last year's budget. He explained reasons for some of the accounting practices as they relate to tax requirements. Notations included:
 - o Comments on the impact of economic conditions impacting last year's revenue and expenditure plan

- A downward trend in the Apollo raffle revenue
 - The Kick-off event is now in profit mode
 - There was an expectation of 5% growth in the endowment, but disappointing results in investment revenue were off-set by increased fund-raising efforts
- Generally, expectations were met in terms of the organization's ability to serve the mission and make grants.

Note: The new budget will again be presented at the September meeting, and members should prepare questions and comments, and also be ready for discussion and action.

PR

Pat Krueger reported that new presentation materials have been developed, including a new PowerPoint for an updated overview of the organization, and a slideshow that can be use as an "atmosphere piece". Both will be debuted at the Kick-off Luncheon on August 18.

Don Farleo shared information on the progress of the new website, announcing an early September launching target.

The number of press releases has been picked up and systematically organized.

It was suggested that meeting notices be sent to the St. Cloud Times for publication.

Kick-off

Hentges reported that community interest has been very good. There are 12 paid sponsors, with contributions ranging from the \$100 table sponsorship to the \$2500 major sponsorship contribution from Sherburne Bank. Approximately 300 students received invitations, and 80 have sent an RSVP. However, planners expect between 200 and 250 total attendees. Board members were reminded that they should try to be there, if possible.

5. Executive Director Report

Hentges provided a printed copy of his report, calling attention to the new grant request forms that will now be available on the website. He pointed out two new restrictions that have been added to the criteria section, with the hope of providing clarification. They explain that LEAF will not fund items needed to address safety issues, nor requests for facilities improvement.

Pehler moved and Sakry seconded approval of the new grant application forms. The motion passed unanimously.

6. Executive Director Search

Acting Executive Director Hentges was excused from the meeting.

Pehler introduced and Sakry seconded a motion to enter executive (closed) session.

The motion passed unanimously.

Committee Chair Carriar reported that 30 to 35 applications had been received (some remained incomplete) He explained the process by which candidates were reviewed and evaluated. Complete records are available. Three finalists were selected for interview. A written recommendation was presented to Board members prior to this

meeting, so committee members reviewed the comments as presented.

Bruce Watkins moved and Lietha seconded a motion to accept the recommendation to hire Bruce Hentges as Executive Director. Discussion included assurances (including information gathered from state organizations) that his position as a member of the District 742 Board of Education would not constitute a conflict of interest. It was suggested that any questions might also be avoided by acknowledging that the Executive Director is not a voting member.

The motion passed unanimously.

Pehler moved and Sakry seconded ending the executive session and acceptance of the full recommendation of the search committee. The motion passed unanimously.

President Carriar then asked that the board have a discussion about compensation for the executive director position. Bruce Watkins introduced and Don Watkins seconded a motion to authorize the executive committee to consult with the budget committee and put together a proposal to bring to the full board at the September meeting. The motion passed unanimously.

Carriar adjourned the meeting at 6:15

Respectfully submitted,
Pat Krueger
Secretary