

LEAF Contingency Grants

It shall be the policy of the LEAF Board to allocate \$2,000 annually (or 10% of the total grant allocations in a given year; whichever is less) for the purpose of contingency grants. These grants will be for expenses that could not be anticipated and could not have been requested through the normal grant process. Activities requesting such grants must submit a grant request using the form for regular grant cycle requests as found on the LEAF web page at www.leaf742.org.

Contingency grants will generally be limited to \$500 per event; however, they can be awarded up to a maximum of \$1,000 per event for special circumstances.

Any contingency grant funds not used in a given school year will be added to the fall cycle 1 grant totals for the next school year.

The Executive Board may approve contingency grants in emergency situations. Any Executive Board decision regarding contingency funding will be placed on the next regular monthly meeting of the LEAF Board for discussion and approval.

A summary of the contingency grant procedures and guidelines will be included with the LEAF Grant Funding Application on the LEAF website.

Adopted: August 18, 2008